

## Nomination Notes

1. These awards relate only to those working in (CQC Registered) **Social Care Services** in the Liverpool City Region(LCR), specifically:
  - Liverpool
  - Knowsley
  - Halton
  - Sefton
  - St Helen's
  - Wirral.
2. People working for the NHS are **not** eligible for nomination.
3. Where an organisation also has services in other LA areas, they may nominate **ONLY** those staff working in services based in the LCR.
4. Nominees may work in any generic or specialist Social Care Setting including, but not limited to:
  - Domiciliary
  - Residential
  - Day Services
  - Respite Care
  - Supported Living
5. Candidates may **not** be put forward for more than one category. The only exception is where the person is also part of the team put forward for most of a team put forward for most effective Team Award for **Cat 4T**
6. Category: Best Social Care Worker – Service Users' Choice: **CAT 2U**  
We would ask that service providers let their users know that the awards are happening and that they may make nominations through yourselves.

Looking at your service user feedback system for the past year for positive comments re individual staff, may assist you in facilitating discussions in your usual service user consultation meetings/forums etc. Alternatively you could have a specific service user forum to nominate staff.

Alternatively you could use your comments/compliments system to hold a ballot among Service Users. Nominees should have a minimum of 3 commendations to be put forward

7. Category: Most Effective Team.

We would envisage that hands on staff make between half and three quarters of the team and that others (leader/admin etc) be the minority - but to a maximum of 50/50.

**How to nominate.**

- Read through the categories in the table to ascertain what criteria individuals must meet for nomination.
- Complete the nomination form. You may ring us for a paper copy or download it from our website.
- Return the completed form to us at: [Carley@lscpinfo.co.uk](mailto:Carley@lscpinfo.co.uk) or LSCP, Lowlands,13 Hayman's Green, West Derby, Liverpool, L12 7JG.